

**Broker application – applying through license recognition – broker associate-
Applicant MUST hold an active Broker’s license in good standing in another state**

- ☐ Original application from the approved testing provider completed and signed by the principal broker and the applicant;
- ☐ FBI Report (Original) -- If the FBI report has not been received and the applicant is utilizing the optional affidavit process the following items must be submitted with the application:
 - Optional affidavit form;
 - Proof of mailing of the FBI request; and
 - AOC report for Kentucky residents or State background check for out of state residents;

(If the applicant utilizes the Optional affidavit process to obtain their license, the FBI report must be sent to the Commission as soon as it is received.)

- ☐ Certificate of Licensure from all states in which the applicant has or has held a real estate license;
- ☐ Check for \$60 for license application made payable to KREC; and

E & O Insurance either a check for the prorated amount for group E & O insurance from the Commission or a check for \$10 and form #500 “Private Carrier Certificate of Coverage”.